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PRINCIPAL  
EXT 2102



AMANDA GILBERT  
ASSISTANT PRINCIPAL  
EXT 2103

## December 2019 Finals Schedule & Consent Form

December 5, 2019

Dear Parents and Students,

We are approaching the end of the first semester of the 2019-2020 school year. Students will have finals in their classes Wednesday, December 18 through Friday, December 20. With signed consent, students will be allowed to be dismissed early on the final day of exams, Friday, December 20 at approximately 12:10pm.

To be permitted to leave after the 5<sup>th</sup> period exam on Friday:

- A student must have this release signed by his/her parent and present it to his/her 5<sup>th</sup> period teacher on or before December 20.
- No student may have outstanding classwork.

The BHS First Semester Final Exam Schedule with Guidelines has been sent to the students through Canvas and is also available to review and print on the High School website (<https://www.nadams.k12.in.us/bhs>).

\*\*\*If there is a period that your student does not have a scheduled exam they may come in late by 10AM or leave school early with a parent's phone call to the school. Attendance in SRT is mandatory on Wednesday, 12/18. **Phone calls can be made prior to the day, but no later than 8AM the day of.** The Main Office attendance number is 260-724-7121 and push (1). When leaving a message you just need to say which period(s) your student does not have a final exam.

\*\*\***Students: Once this form is signed, please turn it into your 5<sup>th</sup> period teacher, not the front office.**

\*\*\***Parents** by signing this form you are agreeing that your son/daughter will be in attendance during all finals and that your student has permission to leave shortly after 5<sup>th</sup> period, Friday December 20, if all of the above requirements are met. Students who don't have a form will not be permitted to leave early on this day.

**Student Name:** \_\_\_\_\_

**Parent Signature:** \_\_\_\_\_

Thank you for your help in making finals week run as smoothly as possible and we hope you have a great holiday break.     –Bellmont High School Staff